

**AGM – 2019/20 - 01**

**ULCEBY PARISH COUNCIL**

**Minutes of the Annual Meeting held on Monday 20<sup>th</sup> May 2019 at  
7pm in the village hall.**

**Present:** Cllr's Mrs Macefield,  
Cllr B Jeffery, Cllr C Smith,  
Cllr M Berney. Cllr A Caygill-Ogden  
Cllr L Birdin, Cllr C Rowland, Cllr A Ogden,

**In Attendance:** Cllr P Clark,  
Clerk – Mrs K Pickering & 6 members of the public.

1. **ELECTION OF CHAIRMAN**  
Cllr Mrs Macefield – proposed by Cllr Mrs Smith, seconded by  
Cllr Jeffery..  
**ELECTED UNOPPOSED.**
2. **ELECTION OF VICE CHAIRMAN**  
Cllr Mrs Hulatt – proposed by Cllr Berney, seconded by Cllr  
Jeffery.  
**ELECTED UNOPPOSED.**
3. **DECLARATION OF INTEREST ON ANY AGENDA ITEM**  
Item 4(b) – Clerk (Mrs K Pickering) – prejudicial.
- 3a. **APOLOGIES** – Cllr S Hulatt, Cllr M Birtle, Cllr A Reeve,  
Cllr R Hanigan, Cllr D Wells.
4. **Review of salaries, wages and allowances :**
  - a) **Clerks salary** – National increase for 2019/20 has been  
agreed and implemented effective from 1<sup>st</sup> April 2019.
  - b) **Clerks allowances** – computer, telephone and electricity  
- this allowance is currently set at £50 / quarter.  
**Proposed by Cllr Macefield, seconded by Cllr Mrs Smith  
and adopted unanimously.**

## AGM – 2019/20 – 02

### 5. REVIEW OF POLICIES:

- a) **To review the Risk Assessment, approve and adopt -**  
The Risk Assessment was approved at the meeting and adopted unanimously.
- b) **To review the Standing Orders and Financial Regulations, approve and adopt –**  
The Standing Orders and Financial Regulations – revised edition provided by ERNLLCA were approved at the meeting and adopted unanimously.
- c) **To review the Insurance Policy, approve and adopt –**  
The Insurance Policy was approved at the meeting and adopted unanimously.
- d) **To receive and review the asset register, approve and adopt.**  
The asset register was approved at the meeting and adopted unanimously. It was noted that the parish council now holds a photographic asset register.

### 6. To authorise the payment of the annual donation to various organisations:

- a) **L.I.V.E.S - £500.00**  
**IT WAS RESOLVED** unanimously to provide a donation of £500 to the L.I.V.E.S organisation.
- b) **The Computer Club - £100.00**  
**IT WAS RESOLVED** unanimously to provide a donation of £100 to the computer club.
- c) **Ulceby Village Hall Association - £1000.00**  
**IT WAS RESOLVED** unanimously to provide a donation of £1000 to the village hall association.
- d) **Senior Citizens Christmas party - £250.00**  
**IT WAS RESOLVED** unanimously to provide a donation of £250 to the senior citizens party.
- e) **Royal British Legion - £100.00**  
**IT WAS RESOLVED** unanimously to provide a donation of