

AGM – 2026/27 - 01

ULCEBY PARISH COUNCIL

**Minutes of the Annual Meeting held on Tuesday 19th May 2025 at
7pm in the village hall.**

Present: Cllr L Burdin, Cllr S Hulatt, Cllr Mrs Macefield, Cllr C Smith, ,
Cllr B Jeffery, Cllr M Berney.

In Attendance: Cllr D Wells, Clerk – Mrs K Pickering & 1 member of
URSG.

1. **ELECTION OF CHAIRMAN**
Cllr A Ogden – proposed by Cllr B Jeffery, seconded by Cllr C
Smith.
ELECTED UNOPPOSED.
2. **ELECTION OF VICE CHAIRMAN**
Cllr Mrs L Burdin – proposed by Cllr B Jeffery, seconded by Cllr
M Berney.
ELECTED UNOPPOSED.
3. **APOLOGIES:** Cllr A Ogden, Cllr A Caygill-Ogden, Cllr C
Rowland, Cllr J Steele.
Cllr's Clark and Hannigan.
4. **Review of salaries, wages and allowances**
The clerk declared a prejudicial interest on item 4(a) and(b)
 - a) **Clerks salary** – National increase for 2026/27 has not yet been
agreed but will be implemented once agreed.
 - b) **Clerks allowances** – computer, telephone and electricity
Motion: To increase the quarterly allowance to £80.
Proposed by Cllr B Jeffery, seconded by Cllr M Berney
and agreed unanimously.

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5. REVIEW OF POLICIES:

- a) **To review the Risk Assessment, approve and adopt -**
The Risk Assessment was approved at the meeting and adopted unanimously. The clerk indicated that the risk assessment should be reviewed to include the Community garden.
- b) **To review the Standing Orders and Financial Regulations(revised version), approve and adopt –**
The Standing Orders and Financial Regulations – were approved at the meeting and adopted unanimously. These policies are now posted on the website.
- c) **N.L.C – Code of Conduct – revised version.**
The Code of Conduct was approved at the meeting and adopted unanimously. This policy is now posted on the website.
- d) **To review the Insurance Policy, approve and adopt –**
The Insurance Policy was approved at the meeting and adopted unanimously. The insurance policy will be renewed on 1st June 2026.
- e) **To receive and review the asset register, approve and adopt.**
The asset register was approved at the meeting and adopted unanimously. The clerk indicated that the asset register would be updated to include the furniture purchased for the community garden.

6. To authorise the payment of the annual donation to various organisations:

- a) **Ulceby Village Hall Association – £2,000.00**
IT WAS RESOLVED unanimously to provide a donation of £2,000 to the village hall association. This donation will be taken from the charitable donations budget.
- b) **Senior Citizens Christmas party - £500.00**
IT WAS RESOLVED unanimously to provide a donation of £500 to the senior citizens party.
- c) **Royal British Legion - £100.00**
IT WAS RESOLVED unanimously to provide a donation of £100 to the Royal British Legion.

7. To remind councillors to review their register of interests and advise the clerk of any updates required.

